



## **APPLICATION FOR FILMING ON ROTHIEMURCHUS ESTATE**

This form covers outdoor filming only and, once signed/authorised, forms a contract between the Estate and:

<b>Company Name</b>	
<b>Address</b>	
<b>Telephone</b>	
<b>Facsimile</b>	
<b>Name of Contact</b>	
<b>Local Address &amp; Telephone</b>	
<b>Dates of Residence</b>	
<b>Date of reconnaissance visit</b>	
<b>Size of Crew</b>	
<b>Proposed filming location</b>	
<b>Access Road &amp; Parking</b>	
<b>Filming start date</b>	
<b>Expected finish date</b>	
<b>Run-over, if applicable</b>	
<b>Name, description &amp; purpose of filming</b>	

Filming restricted as follows:

<b>Time Limit, e.g. for up to 10 years</b>	
<b>Area, E.g. Europe only</b>	
<b>Use, e.g. Documentary</b>	
<b>Credits/Publicity</b>	
<b>Material for Estate Use</b>	
<b>Vehicles on Location – description &amp; number</b>	
<b>Helicopter</b>	
<b>Number of people on location</b>	
<b>Names of Key Personnel</b>	
<b>Fees Payable</b>	
<b>Fees Payable Date</b>	
<b>Fees Paid Date</b>	
<b>Deposit Required</b>	
<b>Smoking on Location</b>	
<b>Animals on Location</b>	
<b>Special Effects on Location</b>	
<b>Estate Preparation</b>	
<b>Estate Attendance</b>	

**TERMS AND CONDITIONS**

To be completed by the Director, Production Manager or Authorised Agent for the Film Company (defined hereunder):

I confirm that I am an authorised signatory of the Film Company and that I understand that the Film Company is responsible for complying with the conditions as follows:

1. On behalf of the Film Company, I will, at all times, ensure that we meet the requirements and conditions as detailed in the attached application form.
2. On behalf of the Film Company, I will be responsible for leaving the location tidy and free of litter.
3. On behalf of the Film Company, I accept the location/premises as being in good condition on commencement of access.
4. On behalf of the Film Company, I will be responsible for paying the cost of any damage to property, which occurs during my period of responsibility, caused by the Film Company's negligence, omission or default or the negligence, omission or default of any person for whom the Film Company is responsible in law. I confirm that the Film Company has appropriate insurance in this regard.
5. On behalf of the Film Company, I confirm that all relevant staff of the Film Company have undertaken or will undertake appropriate training and risk assessments for all activities and will make copies of these risk assessments available to the estate on demand.
5. Except to the extent that the Estate or any person for whom the Estate is responsible in law are negligent, on behalf of the Film Company, I confirm that the Film Company shall not hold the Estate liable for any personal injury, damage to property, loss of filming time, or any other loss incurred for any reason.
6. On behalf of the Film Company, I confirm that I will identify any unauthorised people in the vicinity of filming undertaken by the Film Company to a representative of estate, at the earliest opportunity and shall thereafter, make such arrangements as are necessary to ensure that such unauthorised people are not endangered by the Film Company's activities.
6. On behalf of the Film Company, I confirm that the film will be used for the purpose described in the application form only.
8. Any additional requirements, not included in the application form, must be agreed in advance with the estate.

**Signed by Authorised Personnel:**

1. Signed \_\_\_\_\_ Date \_\_\_\_\_

For, Name of Company

Position \_\_\_\_\_ Date \_\_\_\_\_

2. Signed \_\_\_\_\_ Date \_\_\_\_\_

**Application Agreed by:**

J P Grant                      Owner                      \_\_\_\_\_

L Ford                              Head Ranger                      \_\_\_\_\_

or  
A MacGregor                      Senior Ranger                      \_\_\_\_\_

P Ferguson                      Stalker                      \_\_\_\_\_

All, for and on behalf of Rothiemurchus Estate

**Date Agreed:** \_\_\_\_\_



## **PROCEDURE FOR FILMING ON ROTHIEMURCHUS ESTATE**

1. All enquiries for filming should be made in advance. If a film crew turns up to film, unannounced, and J P Grant, Lucy Ford, or Alph McGregor are not available, the decision should be refused.
2. No filming can take place without completion of an application form that is sanctioned by at least 1 authorised signatory, following liaison with the relevant Department Managers, if deemed applicable.
3. Any filming to a value of more than £500.00 or taking place within designated areas for nature conservation **must** be countersigned by J P Grant, in addition to the above. J P Grant will advise which external organisations must also be consulted.
4. All sections of the application form relating to filming details must be completed in full, prior to any authorisation being given.
5. Prior to any negotiations regarding fees or agreement to reconnaissance visits:
  - a) References should be checked.
  - b) Health and Safety requirements must be checked.
  - c) Check that the appropriate insurances are held.
6. Negotiations regarding fees, credits and details should be referred to:
  - a) Lucy Ford
  - b) Alph MacGregor
  - c) if still in doubt, J P Grant
7. Charges for Reconnaissance Visits and Preliminary Discussions:

10 mins - 1 hour	F.O.C.
1 hour - 2 hours	£50.00
2 hours - 3 hours	£70.00
Over 3 hours	+£25.00 per additional hour

The above charges are not inclusive of VAT. Therefore VAT must be added to the final invoice.
8. J P Grant must be informed of all filming enquiries.